



ACE WORKSHOP FACILITATOR & CASE MANAGER

Youth Programs

Who We Are

Second Chance is a place where justice involved San Diegans go to find hope, purpose and opportunity. Offering five evidence-based programs, each staffed by a dedicated team of caring professionals, Second Chance is regarded throughout the greater San Diego area as a leader in helping formerly incarcerated and justice involved citizens successfully reintegrate into society.

What We Do

Second Chance helps hundreds of justice-involved youth and adults receive the services they need to find a better path through job readiness training, case management, counseling, and transitional housing programs. We are dedicated to our mission of *"disrupting the cycles of incarceration and poverty to help people find their way to self-sufficiency."*

We believe that everyone, regardless of their past, deserves the chance to shape a stronger future for themselves, their family, and their communities.

Program Summary

The STRIVE Future Leaders Reentry Program is designed to provide building the skills necessary for young adults to obtain employment and work to become self-sufficient. These programs serve young adults ages 16-24 that have been involved with the justice system.

Who We're Looking For

ACE Workshop Facilitator & Case Manager, Full Time

Youth Programs

We're looking for smart, compassionate, and resourceful change-agents with a passion for inspiring others to better themselves. To be successful, you'll have to be a loyal and dedicated critical thinker; a creative problem solver who doesn't shy away from challenges and takes pride in everything you do. You believe anything worth doing is worth doing right, every single time. If you don't know the answer, you'll dig to find it. You love people. You enjoy leading others. You value diversity and embrace change.

The [ACE Workshop Facilitator & Case Manager](#), Youth Programs reports to the Program Manager. This role is responsible for facilitation of the ACE Workshop portion of the Youth Programs and Case Management. This position is responsible for a wide range of activities to include but are not limited to:



Second Chance

- Providing engaged enrollment- making phone calls, ensuring participants complete intake process, and scheduling program assessments.
- Responsible for STRIVE ACE Workshop facilitation and curriculum delivery for youth ages 16-24 with an emphasis on youth development, which includes: future outlook training, professional skill development, work readiness and youth development based groups as needed.
- Maintaining an interactive training environment that maximizes participation and active learning.
- Maintaining the structure of the classroom in workshops enforcing classroom expectations and accountability.
- Providing transportation to participants as needed to various appointments, community meetings and chaperone participants at program related events or field trips.
- Other duties as assigned.

What Skills Do You Need?

This is challenging work. A positive “can do” spirit is a must. Skills for this specific role include:

- Work collaboratively as part of a team including treatment staff, law enforcement, and court representatives.
- Organized and ability to manage time and priorities.
- Compassionate with the ability to be sensitive to cultural differences or behavior in a multicultural community and various cultural and ethnic groups in a tactful, professional, and effective manner.
- Excellent interpersonal communication, listening, counseling and facilitation skills.
- Solution focused with the ability to identify and resolve problems in a timely manner.
- Ability to work with a high degree of autonomy and exercise responsible judgment.
- Must be able to speak, read, and write in English. Bilingual in English and Spanish languages preferred.
- Ability to be resourceful and flexible in an ever-changing environment.
- Must be computer literate (proficient in Microsoft Word, Excel, Outlook, and Data Management Systems).
- Familiar with the program population.

Qualifications

- Minimum one (1) year experience working in group facilitation and outreach, or related experience required.
- Experience working with justice involved youth and adults preferred.
- Bilingual in English and Spanish, preferred..

Education

- Bachelor’s degree in social or human services or related field or coursework required.

What We Offer

Purpose. Many places will offer you a job. At Second Chance you will change lives. Our work is that rewarding. It is what makes our employees stay and others return.

Job salary and benefits...

- This position is non-exempt (hourly), full-time, 40 hours/week. The rate of pay is \$ 21 - \$23 per hour.
- Employer paid medical and life insurance for employees.
- Vacation and Sick Leave benefits.

If you are seeking a rewarding career where you can make a meaningful difference alongside a world-class team, then Second Chance wants you. Join us.

We're committed to giving justice-involved individuals a Second Chance.

Are you?

To apply, please email a cover letter and resume with a list of three professional references with "Young Adult Program, STRIVE" in the subject line to jobs@secondchanceprogram.org

Second Chance Program, an equal opportunity employer, values the diversity of our workforce and the knowledge of our people. Second Chance Program will not discriminate against an applicant or employee on the basis of race, color, religion, national origin, ancestry, sex/gender, age, physical or mental disability, military or veteran status, genetic information, sexual orientation, gender identity, gender expression, marital status, or any other characteristic protected by applicable federal, state or local law. Auxiliary aids and services are available upon request to individuals with disabilities.